

**Worksheet 1. IMPLEMENTATION STRATEGY**  
**Guideline: Management of Hypertension , Update 2004**

*Overall Implementation Strategy/Focus:*

Key Guideline Element	Gaps in Current Practices (Planning Step 1)	Action Strategy (Planning Step 3)

**Worksheet 2A. ACTION PLAN FOR GUIDELINE INTRODUCTION AND STAFF EDUCATION**  
**Guideline: Management of Hypertension, Update, 2004**

Identify actions for guideline introduction and education. (IN)	Designate someone to serve as <b>lead</b> for the action and <b>other staff</b> to be involved.		Identify the <b>tools</b> and <b>resources</b> for the action.	Specify the action timeline.
<b>Action #IN.____</b>	<b>Lead:</b>	<b>Other Staff:</b>		<b>Start      Complete</b>
<b>Action #IN.____</b>	<b>Lead:</b>	<b>Other Staff:</b>		<b>Start      Complete</b>
<b>Action #IN.____</b>	<b>Lead:</b>	<b>Other Staff:</b>		<b>Start      Complete</b>
<b>Action #IN.____</b>	<b>Lead:</b>	<b>Other Staff:</b>		<b>Start      Complete</b>

**Worksheet 2B. PLANNING WORKSHEET FOR PRACTICE CHANGE IMPLEMENTATION**

**Guideline: Management of Hypertension , Update, 2004**

**Key Guideline Element:** \_\_\_\_\_

Identify actions in the strategy for this guideline element.	Designate someone to serve as <b>lead</b> for the action and <b>other staff</b> to be involved.		Identify the <b>tools</b> and <b>resources</b> for the action.	Specify the action timeline.
<b>Action #</b> ____	<b>Lead:</b>	<b>Other Staff:</b>		<b>Start      Complete</b>
<b>Action #</b> ____	<b>Lead:</b>	<b>Other Staff:</b>		<b>Start      Complete</b>
<b>Action #</b> ____	<b>Lead:</b>	<b>Other Staff:</b>		<b>Start      Complete</b>
<b>Action #</b> ____	<b>Lead:</b>	<b>Other Staff:</b>		<b>Start      Complete</b>
<b>Action #</b> ____	<b>Lead:</b>	<b>Other Staff:</b>		<b>Start      Complete</b>

**Worksheet 3. GANTT CHART OF TIMELINE FOR GUIDELINE IMPLEMENTATION**  
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Actions	MONTH OF WORK											
	1	2	3	4	5	6	7	8	9	10	11	12
<b><i>Introduction &amp; Education</i></b>												
#IN.__												
#IN.__												
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<b><i>Practice Changes</i></b>												
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**Worksheet 4. METRICS AND MONITORING**  
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Key Guideline Element	Metric	Data Sources	Monitoring Schedule